

## ACCOUNTING AND FINANCIAL REPORTING COUNCIL

### CONFIRMATION OF ERECTION OF A SIGNBOARD (FORM CP-SB)

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**IMPORTANT:**

**Personal Data (Privacy) Ordinance:** The information requested in this confirmation may include personal data as defined in the Personal Data (Privacy) Ordinance (Cap. 486). Please refer to the "[Personal Information Collection Statement](#)" which sets out the policies and practices of the Accounting and Financial Reporting Council ("AFRC") with regard to any personal data provided.

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**NOTE:**

This confirmation is required to be submitted to the AFRC within three months from the effective date of registration of the corporate practice.

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**SUBMISSION OR ENQUIRIES:**

The completed confirmation form should be sent with all supporting documents by post to the AFRC:

Policy, Registration and Oversight Department  
Accounting and Financial Reporting Council  
10/F, Two Taikoo Place  
979 King's Road, Quarry Bay  
Hong Kong

For any enquiry, please contact the AFRC at +852 3586 7800 or e-mail [registration@afrc.org.hk](mailto:registration@afrc.org.hk).

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Name of corporate practice:

(in English)

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(in Chinese, if any)

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Corporate practice registration no.:

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Registered office address:

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**Declaration by the managing director of the corporate practice:**

*(Please ✓ the box)*

I hereby, for and on behalf of the corporate practice, declare that:

- the above information is true and complete to the best of my knowledge and belief.
- a signboard indicating the name of my / our corporate practice with the description of one of the following has been duly erected at the entrance of my / our registered office.

*(Please ✓ the appropriate box)*

"Certified Public Accountant(s) (Practising)"

"Certified Public Accountant(s)"

Signature:

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*(Signature of the managing director of the corporate practice)*

Date:

\_\_\_\_\_

*(dd/mm/yyyy)*

Full name in BLOCK  
letters of the  
managing director:

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Practising  
certificate  
no.:

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